

MINUTES
ANNUAL GENERAL MEETING
April 4th, 2005
Banff, Alberta

ATTENDANCE:

Brad Burmeister	Doug Wilson	Mike Hollick
Brandon Hines	Friedl Brudermann	Mike Richards
Brian Delbreuk	George Labelle	Nigel Banks
Brian McManus	George Butler	Paul Dandy
Brian Zak	Herb Estreicher	Paul Morris
Cliff Baker	Howard Pruden	Peter Hattin
Craig Frohlich	Ian Jones	Peter Mason
Craig Wilson	Jacques Mckay	Ray Stewart
Danny Goodine	Jason Quantz	Rick Knechtel
Dave Harris	Jim Mogan	Ted Gardner
Dave Hines	John Rasmussen	Tim Seaman
Dave Phipps	Lawrence Prendiville	Tom Moryto
Dave Rollins	Marcia Straatsma-Rennie	Trevor Davies
Dennis Hayward	Mary-Anne Dalkowski	

STAFF:

Henry Walthert
Robert Lloyd

1. CALL TO ORDER

The President Craig Frohlich called the meeting to order and welcomed attendees.

2. ADOPTION OF AGENDA

Motion made by R. Knetchel to adopt the agenda. Seconded by P. Mason.
CARRIED

3. MINUTES OF THE PREVIOUS MEETING

Motion made by B. McManus, seconded by I. Jones to adopt the minutes of the previous meeting April 1st, 2004.
CARRIED

4. FINANCIAL REPORT / BUDGET

The financial report for the year ending December 31, 2004 was presented and the Budget and Plan for 2005 was reviewed.

Motion by T. Gardner and seconded by P. Hattin to approve audited statements for the year 2004.
CARRIED

Motion by G. Labelle and seconded by B. Burmeister to approve the budget and plan for 2005 as presented.
CARRIED

5. ANNUAL REPORT

H. Walthert reported on the 2004 program and presented a slide show on powerpoint to highlight some of the tradeshow and events CITW participated in. Discussion followed on the CITW 50th Anniversary.

An organization name change was proposed by the CITW Board of Directors. This resulted from the CITW strategic planning session in the Spring 2004. The name change is being proposed to better reflect the role of the association + to strengthen identification by stakeholders.

Motion by L. Prendiville, seconded by P. Mason to change the association name to "Wood Preservation Canada"
UNANIMOUS

6. ENVIRONMENT CANADA HAZARDOUS WASTE + U.S ACTIVITIES

H. Estreicher reported on the success of CITW in affecting the proposed Environment Canada Hazardous Waste Regulations. With unprecedented effort, the CITW was able to have treated wood removed from Schedule 3. CITW will be leading the development of a guidance document for Environment Canada to address treated wood waste.

Regulatory issues in the U.S were also explained.

7. NBCC CODE CHANGES

R. McPhee, Canadian Wood Council reviewed the soon to be published National Building Code of Canada Changes. Implementation across Canada is expected by mid-2006.

8. CHECK MARK PROGRAM

D. Hayward, Western Wood Preservers Institute discussed the implementation and success of their Check Mark Program for quality assurance of pressure treated wood products.

9. RADIFICATION OF THE ACTIONS OF THE BOARD

Nil

10. APPOINTMENT OF AUDITOR AND LEGAL COUNSEL

Motion made by R. Stewart and seconded by B. McManus to appoint McKay, Duff & Company as auditors and Ogilvy Renault as legal counsel until the next Annual General Meeting.

CARRIED

11. APPOINTMENT OF OFFICERS

The slate of officers for 2005, 2006 were presented and the motion to accept was made by T. Gardner and seconded by T. Seaman.

Board of Directors list attached.

12. FUTURE MEETINGS

The 2005 Fall Committee meetings will be held on October 24th 2005 in Toronto, Ontario. This is to facilitate attendance at the CWPA & CSA meetings held in conjunction that same week. The next AGM is slated for Halifax in spring 2006.

13. COMMENTS FROM MEMBERS

No other business was discussed.

14. ADJOURNMENT

Motion made by R. Stewart and seconded by P. Dandy to adjourn the meeting.
CARRIED

CITW Board of Directors 2005-2006

Mr. Ian Jones	Bell Pole Co. Ltd.	President
Mr. Peter Mason	Brisco Wood Preservers Ltd.	Vice President
Mr. Craig Frohlich	Guelph Utility Pole Co. Ltd.	Past President
Mr. Tom Moryto	Ram Forest Products Ltd.	
Mr. Mike McCollough	Northern Pressure Treated Wood Ltd.	
Mr. Peter Hattin	Pastway Planing Ltd.	
Mr. Paul Dandy	Arch Wood Protection Canada Corp.	
Mr. Paul Gravel	Gravel International	