

MINUTES
ANNUAL GENERAL MEETING
March 24th 2003
Vancouver, Ontario

ATTENDANCE:

| | | |
|-------------------|-------------------------|------------------|
| Ben Lucas | Ian Jones | Mike Richards |
| Brad Burmeister | Jacques Mackay | Paul Dandy |
| Brian Delbrueck | Jim Mogan | Paul Gravel |
| Cliff Baker | Jonna Stein | Paul Morris |
| Craig Frohlich | Ken Davies | Peter Hattin |
| Craig Wilson | Lawrence Prendiville | Peter Mason |
| Dennis Hayward | Marcia Straatsma-Rennie | Ray Stewart |
| Duane Palmer | Mary-Anne Dalkowski | Richard Knechtel |
| Eldon Palmer | Maureen Prendiville | Tim Seaman |
| Friedl Brudermann | Michael Fink | Tom Fitzgerald |
| | Michael Hollick | Tom Moryto |

STAFF:

Henry Walthert
Melissa Duench

1. CALL TO ORDER

The President Ben Lucas called the meeting to order at 15:15 and welcomed attendees. Ben Lucas welcomed new staff member Melissa Duench.

2. ADOPTION OF AGENDA

Motion by M. Fink to adopt the agenda as circulated and seconded by T.Fitzgerald.
CARRIED.

3. MINUTES OF THE PREVIOUS MEETING

Motion by K. Davies and seconded by J. Mogan to adopt the minutes of the previous meeting, April 11, 2002, as distributed.
CARRIED.

4. FINANCIAL REPORT/BUDGET

The financial report for the year ending December 31, 2002 was presented and the Budget and Plan for 2003 was briefed. H. Walthert mentioned that expenses slightly exceed revenues, but plans are to absorb the extra expense by the end of 2003. The auditors noted that nothing unusual appeared in the financial statements.

Motion by M. Fink and seconded by J. Mogan to approve audited statements for the year 2002.

CARRIED

Motion by P. Gravel and seconded by C. Frohlich to approve the budget and plan for 2003 as presented.

CARRIED

5. ANNUAL REPORT

Henry Walthert reported on the 2002 program and noted that we had three new memberships last year. He gave a detailed presentation on the transition into new preservatives including CSA standards.

H. Walthert presented two news clip videos from CNN and Global News that reported on the recent EDC (Environment Defence Canada) study involving play structures treated with CCA to reflect the media's position. He added that it was worth noting that we as an industry did not receive considerable negative attention from the media, thought to be because the study was flawed and the reports are on old news.

7. CANADIAN WOOD COUNCIL REPORT

Mary-Anne Dalkowski, CITW's representative on the CWC Board of Directors, reported on the activities of the CWC. She noted CITW's participation in the Wood Solutions Fairs, recommending continuing participation as good value for money as the Wood Solutions Fair contributes 20,000 hours to education & promotion. Commented that the Wood Council does not always represent our exact interests, however, they are open to discussion so we must keep an open communication system with them.

The transition to new preservatives will affect the National Building Code (NBC) and the NBC wants treated wood to be marked.

Noted that Canada Mortgage and Housing Corporation (CMHC) has published research on moisture meters. Sites of interest are: www.durable-wood.com and www.woodinsight.com.

The CWC's annual report highlighted governance and the need to set goals. Suggestions for additional sources of revenue included publications (put on hold for new products).

8. RATIFICATION OF THE ACTIONS OF THE BOARD

No actions to be ratified. Lucas
NOTED.

9. APPOINTMENT OF AUDITOR AND LEGAL COUNSEL

Motion by H. Walthert to keep McCay, Duff and Company as auditor and Osler, Hoskins & Harcourt as legal counsel.
Seconded by T. Seaman.
CARRIED

10. APPOINTMENT OF OFFICERS

Motion by M. Fink seconded by J. Mogan to accept the (attached) present slate of officers for 2003-2004.
CARRIED

B. Lucas thanked the Board Members that are leaving: M. Fink, T. Fitzgerald, and T. Mitchell.

11. FUTURE MEETINGS

The 2003 Fall Committee meetings will be held on Monday, October 27, 2003 in Halifax, Nova Scotia. This is to facilitate attendance at the CWPA meetings held in conjunction on the 28th and 29th; and the CSA O80 on the 30th. Furthermore, the next AGM is slated for central Canada. The Board discussed Montreal or Mont Tremblant as possible venues to hold our 2004 AGM.

12. COMMENTS FROM MEMBERS

No other business was discussed.

13. ADJOURNMENT

Motion by B. Delbrueck, seconded by L. Prendiville to adjourn the meeting.
CARRIED

March 24, 2003

CITW Board of Directors 2003-2004

President

Craig Frohlich Guelph Utility Pole Co. Ltd.

Past President

Ben Lucas Stella-Jones, Inc.

Directors

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|-----------------|-------------------------------------|
| Brad Burmeister | Timber Specialties, Ltd. |
| Paul Gravel | Vulcan Chemicals Co. |
| Ian Jones | Bell Pole Co. Ltd. |
| George Stein | Cambium Group |
| Peter Mason | Brisco Wood Preservers Ltd. |
| Tom Moryto | Ram Forest Products Inc. |
| Jim Mogan | Coventry Forest Products Inc. |
| Mike McCollough | Northern Pressure Treated Wood Ltd. |

Committee Chairpersons

| | |
|---------------------|-----------------------------------|
| Nigel Banks | Arch Wood Protection Canada Corp. |
| Mary-Anne Dalkowski | Timber Specialties Ltd. |
| Paul Dandy | Arch Wood Protection Canada Corp. |
| Jonna Stein | Chemical Specialties Inc. |